

Leetonia Exempted Village School District
Board of Education Agenda
Thursday, June 30, 2011
Regular Board Meeting
K-12 Campus, Room 20
6:30 P. M.

1. **CALL** to Order, Pledge of Allegiance
2. **ROLL** Call
3. **APPROVAL** of Minutes:
 - A) Approve Regular Meeting Minutes (3A)
4. **TREASURER'S** Report(s)
 - A) Bills/Accounts Payable (4A)
 - B) Financial Reports
 - 1) Board Reports (4B-1)
 - C) Donations
 - 1) Leetonia Mennonite Church donation to the Choir fund of \$75 (300-944B)
 - D) Financial Items
 - 1) Approve the use of Companion Life Insurance Company for Life and AD&D Insurance for Fiscal Year 2012. The cost per \$1,000 of coverage will remain at \$.011. Company Life Insurance is rated A+/Superior by A.M. Best.
 - 2) Approve a 3-year contract with Allied Waste Services for waste removal. This will be a savings of \$700 per year.

- 3) Approve the temporary Budget Appropriations for FY12 of \$1,655,000 for the General Fund and \$2,500,000 for all funds. (This will allow expenditures to be made until 2012 budget is completed and approved.)

| <u>Fund Name</u> | <u>Fund</u> | <u>Appropriations</u> |
|--------------------------|-------------|-----------------------|
| General Fund | 001 | \$1,655,000.00 |
| Bond Retirement | 002 | 60,000.00 |
| Permanent Improvement | 003 | 110,000.00 |
| Food Service | 006 | 80,000.00 |
| Special Trust | 007 | 12,000.00 |
| Classroom Facilities | 010 | 150,000.00 |
| Rotary-Internal Services | 014 | 300.00 |
| Public Support | 018 | 10,000.00 |
| District Agency | 022 | 1,000.00 |
| Classroom Facilities | | |
| Maintenance | 034 | 15,000.00 |
| Student Managed Activity | 200 | 15,000.00 |
| District Managed Act. | 300 | 27,500.00 |
| Management Information | | |
| System | 432 | 8,750.00 |
| Misc. State Grant Fund | 499 | 1,000.00 |
| Race To The Top | 506 | 5,000.00 |
| Idea Part B Grants | 516 | 75,000.00 |
| Title IID - Technology | 533 | 500.00 |
| Title I Disadvantaged | | |
| Children | 572 | 75,000.00 |
| Drug Free School Grant | 584 | 850.00 |
| Improve Teacher Quality | 590 | 12,500.00 |
| Total Appropriations | | \$2,314,500.00 |

5. **PUBLIC PARTICIPATION** - (Rev. 04/17/00)

The Leetonia Exempted Village School District welcomes your attendance at the meeting of the Board of Education. All meetings are open to the public and are held in compliance with the Ohio Revised Code, although some portions of the meeting may be conducted in private/executive session in accordance with O.R.C.

Procedure/Guidelines for Public Participation - Resident(s) wishing to address the Board are to note their name, address and the agenda or non-agenda item for discussion.

A. Each speaker will have three (3) minutes to address any one topic or item.

B. No more than fifteen (15) minutes will be given to any one topic, unless a majority of the Board votes to continue discussions.

Agenda Items - Residents wishing to speak on a topic on the agenda and who have given their name(s) to the Board will be recognized after a motion and a second has been made for that agenda item. Following the Board's discussion, but before a vote is taken, the residents who indicated their interest in that agenda item will be recognized to make comments or ask questions (three minutes).

Non-Agenda Items - Residents speaking to topics not on the agenda will be recognized during the "Public Participation" time spot in the agenda. Participants should not expect formal Board action or discussions at the meeting. The Board will listen and, if necessary, consult with the Administration to determine future action (three minute time allocation).

On occasion, and only upon the discretion of the Board, discussion of non-agenda items may be permitted prior to discussing the formal agenda. Residents wishing to do so must notify the Board Office in writing or contact the Board President at least five (5) days prior to the meeting. The guidelines for resident participation will apply.

The Board President has the right to terminate the participation of individuals who violate the rules of good order.

The Board will not discuss in open session topics dealing with individual student issues, personnel and negotiations. Concerns/ comments about individual employees and students should be brought to the attention of the appropriate Administrator. Board referrals should be made to the appropriate party.

6. OLD BUSINESS

7. SUPERINTENDENT' S REPORT

8. STUDENT ACHIEVEMENT REPORT

9. NEW BUSINESS

A) Personnel

- 1) Approve the 3-year contract between the Leetonia Exempted Village School District Board of Education and Ohio Association of Public School Employees, AFSCME, AFL-CIO, Chapter 224, effective date of September 1, 2011 and expires on August 31, 2014.
- 2) Issue a Supplemental Contact to Fred Kunar as Interim Maintenance Supervisor at \$1,000 per month, effective June 1, 2011, for a 3-month period.
- 3) Approve the Voluntary Transfer of the following teachers:
 - a) Kelly Paxson from grade 2 to Kindergarten
 - b) Kellee Chaffee from grade 4 to grade 3
 - c) Recall position of Deirdre Sadler to Kdg.
- 4) Approve Laura Nappi as a Tutor for Extended School Year for Math 7-12.
- 5) Approve John McIlduff as Home Instruction Tutor for the summer.
- 6) Approve Missy Brock (Special Education Director) for 5 days extended service for the 2010-2011 school year. Duties include end of year IEP reports/ESIS updates, scheduling of students and teacher assignments, create ETR's for next year, work on OAA testing for next year, and make sure our records are in compliance with special education rules. Rate of pay will be according to the 2010-2011 salary schedule.
- 7) Approve Cheryl Thorne for a FMLA Leave of Absence, effective June 3, 2011.

- 8) Approve the following as OGT Tutors for the 2010-2011 school year, to be paid at \$20 per hours for a maximum of 10 hours:
 - 1) Molly Coffee
 - 2) Jeff Kibler
 - 3) Mary Rice
- 9) Approve the addition of the following VLA/PLATO Instructors for the 2010-2011 school year:
 - 1) Lori Newton-Smith
 - 2) Mary Rice

B) Supplemental Contracts

- 1) Approve Jennifer Graff, Leetonia, as High School Cheerleading Advisor for the 2011-2012 school year.
- 2) WHEREAS this Board has posted the position of Soccer Coach as being available to employees of the district who hold teaching certificates, and no such employee meeting all of the Board's qualifications has applied for, been offered, and accepted such position, and
WHEREAS this Board then advertised this position as being available to certificated individuals not employed by this district, and no such person has applied for, been offered, and accepted such position,
BE IT THEREFORE RESOLVED, that **Todd Duke**, a non-certificated individual, be employed as Soccer Coach for the 2011-2012 school year. This position is contingent upon possession of a current PAS certificate. According to the Soccer Resolution passed in March of this year, the salary will be \$1,287 for the 2011-2012 school year. (He presently does not have his PAS.)

C) Substitutes - N/A

D) Students

- 1) Approve an increase in some prices for the cafeteria charges for the coming school year:

| | |
|------------------|--------------|
| Breakfast | .75 |
| Elementary Lunch | 1.60 to 1.65 |
| 5-12 Lunch | 1.85 to 1.90 |
| Milk | .40 |

(The board must increase the price to meet the federal reimbursement rate.)

- 2) Recommend a resolution approving, in collaboration with the Jefferson County Educational Service Center, participating in the Jefferson County ESC Virtual Learning Academy, an internet-based educational delivery system designed for grades 2-12, providing alternate educational operations for credit deficiencies, alternative programs, students being schooled at home, and summer school programs. (Set-up fee is waived; Student License Fee is \$150 per student.) #9D-2

E) Use of Facilities - N/A

F) Business and Operations

- 1) Award an Honorary Diploma, under Veterans House Bill 77, to Donald Cross. (We offered to have the Board present the diploma to him, but he declined.)

G) Miscellaneous

10. **DISCUSSION** and Information

11. Adjourn to Executive Session to discuss non-union personnel positions.

12. **ADJOURN**

Addendum To The Agenda
Wednesday, June 30, 2011

4. **TREASURER'S** Report(s)

D) Financial Items

- 4) Approve the Amended Certificate of Estimated Resources by fund for the fiscal year date June 30, 2011. The amended estimated resources for the General Fund are \$6,715.675 and for all funds \$9,593,237.
- 5) Approve the Amended Budget Appropriations by fund for fiscal year 2011 dated June 30, 2011. The amended appropriations for the general funds are \$6,480,558 and for all funds \$8,299,717.

9. **NEW BUSINESS**

A) Personnel

3) (Voluntary Transfers)

- c) Diane Perkins from Title I Reading Instructor/On-Line Coordinator to Library & On-Line Coordinator/Computer Instructor
 - d) Pat Troy from 6-8 Science to Title I Instructor
- 10) Amend the VLA/PLATO platform to two platforms, one for VLA and one for PLATO. The new platforms will be as follows:

VLA Platform

- 1) \$5.00 per virtual learning lesson completed
- 2) A minimum payment of \$25 once a teacher has been assigned to an enrolled student for virtual learning academy. (This payment would be made only if the student does not complete at least five lessons before withdrawing.)
- 3) Payment will be made upon the student's completion of the course or when the student has been withdrawn from the class and the appropriate documentation has been provided to the Treasurer's Office.
- 4) Once compensation has been established as due and payable, it will be made on the next available payroll if the necessary documentation has been received no later than the Friday prior to that payroll date.
- 5) The use of VLA (Jefferson County) and the rotation and compensation of teachers will remain the same as 2010-2011.

PLATO Platform

- 1) Payment of \$25 per student placed in a virtual learning class (PLATO) comparable to the class that the teacher is highly qualified for and is currently teaching. This teacher would be "on call" for clarification of content with students but not the grading of lessons. This teacher would be responsible for reviewing the curriculum and serving as the HQT.
 - 2) Any compensation will be made to staff currently employed by the Leetonia School system. This will be considered part of the job description for any new hires.
 - 3) Payment will be made at each semester provided the class is completed and documentation has been sent to the Treasurer's Office.
 - 4) Once compensation has been established as due and payable, it will be made on the next available payroll if the necessary documentation has been received no later than the Friday prior to that payroll date.
- 11) Accept the resignation of Heather Ramsey, High School Spanish teacher, effective the end of the 2010-2011 contract year.

9) **NEW BUSINESS**

D) Students

- 3) Approve the 2011-2012 Student Handbooks for Elementary K-4, and Grades 5-12

9) **NEW BUSINESS**

E) Use of Facilities

- 1) White Stone Ministry to use the cafeteria for a Community Children's Choir performance on Tuesday, July 12, 2011.
- 2) Leetonia Ruritan Club to hold their Annual "Pizza Challenge" on Friday, September 2, 2011 from 4:30-7:00, prior to the football game.

F) Business and Operation

- 2) Approve a 2 Year Contract with S & S Elevator Co., Inc. for \$900 per year for quarterly examinations and an annual test of the elevator.
- 3) Approve a 5 Year Planned Service Agreement with Johnson Controls for maintenance on Metasys System, Chiller, and Boilers. The agreement will provide an annual inspection of each system as well as total of 8 repair hours to be used as we see fit. The service agreement pricing is: Year 1: \$6,972; Year 2: \$6,996; Year 3: \$7,212; Year 4: \$7,428; and Year 5: \$7,656
- 4) Approve a 1 Year Service Agreement with Tru Green for 5 Fertilizer Treatments and 1 Grub Control Treatment for Football Field at a cost of \$1,000.
- 5) Approved the following Resolution of Urgency Necessary concerning the repair of our parking areas:

WHEREAS, the scope of the construction of a new school building included the construction of catch basins and asphalt parking, and

WHEREAS, it was the intention of this Board and the Ohio School Facilities Commission that the successful completion and installation of catch basins and asphalt paving be completed as part of the original construction project; and

WHEREAS, the initial construction and installation of catch basins required under the scope of work did not meet expectations;

WHEREAS, negotiations have been entered into and completed between this Board and the Ohio School Facilities Commission with the respective parties responsible for the initial construction and oversight;

WHEREAS, as a result of negotiations, there will be a cost to this Board that may be outside the legal parameters for completion without competitive bidding;

WHEREAS, the negotiated agreement among the responsible parties require the contractors to assume a significant portion of the expense of correction, such reimbursement not available if another contractor initiated such work; now, therefore

BE IT FURTHER RESOLVED, that this Board hereby determines that an Urgent Necessity, as defined by R.C. 3313.46 exists, and that the subsequent bidding requirements for the installation of catch basins and asphalt are hereby waived;

BE IT FURTHER RESOLVED, that the Superintendent is directed to expedite the development and installation of catch basins and asphalt necessary to complete this project, and to obtain assistance from the Ohio Schools Facilities Commission in doing so,

BE IT FURTHER RESOLVED, that this Board hereby waives its existing Policy requirements that are inconsistent with this Resolution.